

Star System
Solutions Pty Ltd

Time
Recorder

Installation
Procedures V 6.x

SECTION A

INSTALLING "TIME RECORDER"

From the Star Projects CDROM

Run Star Projects\Time Recorder\setup.exe and follow the SCREEN PROMPTS

Please Note: Time Recorder should ALWAYS be installed after Star Projects, as the BDE that is included within the Time Recorder install does not contain the MS SQL links, which are required for Star Projects.

If the BDE from Star Projects is installed after Time Recorder, the MS SQL links are not always copied onto the client computer by the set-up program.

Time Recorder Configuration

☞☞ Run the Time Recorder program. The first time the program is run you will be prompted to upgrade.

☞☞ Select Create New Data to save new data to the TimeRecorder Data folder created in the installation process or select the data type matching the TimeRecorder version you were using and set the Old Data Directory to the location where your data was being saved (generally the old TimeRecorder icon properties 'Start In' directory location).

You will then be asked to Synchronise Master Lists.

☞☞ Select the directory matching the Star Projects Synchronisation path maintained within the Star Projects Options Explorer menu item: (Refer to Star Projects User Manual for further information on this setting).

☞☞ You must use a UNC name, not a drive letter mapping, for example:
USE: [\\MachineName\ShareName\DirectoryName](#) and not
F:\DirectoryName

☞☞ Select Synchronise.

Within the Star Projects program:

☞☞ Ensure that a 'Synchronise' process has been performed within Star Projects .

NOTE: Star Projects Master files can be scheduled to synchronise automatically and Star Projects can automatically import timesheets and expenses from TimeRecorder, refer to the Technical Manual for system configuration information.

Within the Time Recorder program:

Perform a '**Synchronise**' process from within Time Recorder: (This menu item is accessed from the 'File' drop down menu within the Time Recorder system.)

The master file data from Star Projects will now be assessable to Time Recorder and the user is now able to commence using the Time Recorder program.

A Master Preferences file can be created from the TimeRecorder.ini file located in your TimeRecorder installation data directory. Format this file to contain the following information Column 1 = Tab Name (eg. Preferences), Column 2 = Field Name (eg. Use Phase), Column 3 = Setting (eg. '0' or '1' meaning False or True respectively).

This file can then be saved on the server, generally with the other 'synchronise' files from Star Projects to update TimeRecorder settings automatically for all TimeRecorder users on each synchronise.

Separate TimeRecorder.ini files can be created for separate groups of people requiring different settings. These can be stored in separate locations on the server, and each TimeRecorder user points their "Master Preferences Path" (Preferences, Submit) to the appropriate location.

The data files location is stored within the BDE Administrator within the Control Panel.

TimeRecorder.ini file nominates the default database being accessed as TimeRecorderCurrentDir; this sets the data path as '.\.' referring to the "Start in" field in the icons properties (refer to [TimeRecorder Other Data Access](#), Section B, for further information). The timerecorder.ini file being accessed is generally within the same data directory.

Refer to Time Recorder User Manual for further information.

THIS COMPLETES THE INSTALLATION OF "TIME RECORDER"

SECTION B

TIMEREORDER UPGRADES

From the Star Projects CDROM

Run Star Projects\Time Recorder\setup.exe and follow the SCREEN PROMPTS

Upgrading versions 3.x;

1. Select Upgrade TR 3.x Data
2. Check or change the Old Data Directory to the location where your data was being saved (generally the old TimeRecorder icon properties 'Start In' directory location)

Upgrading versions 4.x;

1. Select Upgrade TR 4.x Data
2. Check or change the Old Data Directory to the location where your data was being saved (generally the old TimeRecorder icon properties 'Start In' directory location)

TIMEREORDER DEMO DATA

Accessing Demo Data

To do this:

1. Double click on the TimeRecorder Demo icon created on the desktop when program installed. (Note: custom install must be used to select the install of demo data and the desktop icon.)

TIMEREORDER OTHER DATA ACCESS

Accessing Other Data

With the creation of a new default database alias (TimeRecorderCurrentDir) the ability to use multiple database aliases is no longer available. If more than one database alias was being used to access different data, complete the steps that follow to access the other data files required.

1. Copy the TimeRecorder desktop icon and rename to desired name
2. Change the icon properties to display the "Start in" file to the directory where the required "data " is stored.

THIS COMPLETES THE UPGRADES, DEMO DATA & OTHER DATA SECTION

SECTION C

TROUBLESHOOTING

TimeRecorder

- ☞☞ Login from the Icon on the desktop.
- ☞☞ Check the 'start in' location under properties to make sure it is for the correct location
- ☞☞ Check the Database Alias
- ☞☞ Check the synchronise path
- ☞☞ Rerun the synchronise function
- ☞☞ Select New Timesheet
- ☞☞ If error occurs, close down the application and log in again.

CITRIX

Problems have been experienced running Star Projects on a Citrix / Terminal Server machine by a user who is not an Administrator on the terminal server itself. The issue appears at login time, and is related to rights to read BDE settings in the registry. The particular key of concern is HKEY_LOCAL_MACHINE\Software\Borland.

To work around this issue, read/write rights should be given to this key and its children for users who are logging in remotely to run Star Projects. This can be done using REGEDT32 which allows you to set security on registry keys.

For the installation of any application on Citrix, including Star Projects & TimeRecorder, before you start the install go to a command prompt and type; CHANGE USER /INSTALL, run the install and then return to your command prompt and type; CHANGE USER /EXECUTE. This will ensure that the installed program is available to everyone.

THIS COMPLETES THE "TROUBLESHOOTING" SECTION

Email support@star.cd for any further assistance.